

NPPF Trial – PPIP B Highlight Report Number 16

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Report for Period:	25 September 2009 to 01 December 2009
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HIGHLIGHTS / ACHIEVEMENTS AGAINST PLAN

Project

1. Project Brief (updated with Success Criteria) agreed by 08/10/09 PPEB

QA/Licensing

1. Current position is as per the table below.

Data Capture

1. All seven forces have the third quarter Candidate Tracking Sheets.

Candidate Administration

1. 2010 Rules and Syllabus 'signed off' at 08/10/09 PPEB.
2. Places to Inspectors Part II 2010 allocated in such a way that, should adopter forces achieve interim licence in time, their NPPF candidates can be removed from process by 'reducing time at the end'.

Workforce Strategy

1. PPEB Constitution being re-drafted to take account of changes. Target for circulation Feb 2010.
2. Updated Equality Impact Assessment noted by 08/10/09 PPEB.
3. Operating Manual – 'signed off' by 08/10/09 PPEB.

Finance

1. 2010/11 NPPF budget forecast and submitted to cover the cost of trialling the NPPF to seven 'existing' and three 'adopter' forces.

UPCOMING KEY DATES AND DECISIONS AND ACTIONS

Project

1. New PID to be created.
2. Work Packages under construction to help plan and manage the discharge of the latest EIA Recommendations.

QA/Licensing

1. Upcoming position is as per the table below.

Data Capture

1. Next Data Capture Report due in January 2010 (after 3rd Quarter End).

Candidate Administration

1. Ongoing Administration of Data from forces to inform Data Capture.
2. Migration Planning (from OSPRE Part II to NPPF) for the three adopter forces.

Workforce Strategy

1. Awaiting Update from SfJ on the transition of NOS to QCF. Paper to PPIPb on 7/12/09. Consultation with 30 forces had taken place in November 2009
2. Baseline/qualitative research under development by NPIA – ongoing into 2010. Paper to PPIPb on 7/12/09

Finance

1. Second draft of 2010/11 Finance Forecast to follow (dates still to be received)

RISKS / ISSUES

1. **Closed Red Risk:** Completion of Interim Licence is likely to take 6 to 12 months. The three adopter forces will not be able to complete all four steps of the NPPF in the available time. Mitigating Action: - NPPF Timeline Paper issued to 07/07/09 PPIPb for consideration. PPIPb to make recommendation to PPEB.

Risk Number 1 - Red Risk: The July 2009 PPIPb Provided Steer. Three adopter forces report at the stage they are at on 31/03/11 therefore no extension to the Project End Date – Risk mitigated and closed.

2. **Closed Green Risk:** Three forces may not be successful through the selection criteria. Mitigating factors:- Eight Expressions of interest have been received. Selection Panel meet 14/07/09. Staff available for telephone assistance to help forces.

Risk Number 2 – Green Risk: Three forces were successful. Risk closed.

3. Closed Green Risk: (now an Issue): The Met identified that they were unlikely to meet the 22/05/09 date for data capture. The consequential effects, when this risk materialised, are that the populated Met Candidate tracking was not issued from NPIA on time; the Met are behind schedule with their submissions; Met will miss the 1st 1/4 cut off date. PPEB will not have a full analysis, which may lead back into the area of concern previously expressed by stakeholders. Mitigating factor: - The Met have been given a different, later, submission date than the other six trial forces. The Met have undertaken to achieve this deadline. PPIPb are aware of this and whilst disappointed, accept the plan which is in place.

Risk Number 3 – Green Risk. Transferred to Issues Log. Risk closed.

4. **Green Risk**: At their March 2009 meeting, the PPEB agreed that A1 / V1 should be the minimum assessor and internal verification qualifications for National Police Promotion Framework. However, the Chair of the PPEB has indicated that if the accredited awarding body has been approved to issue individual unit certification by operating on a different basis than that by QCA/Ofqual, then this might be acceptable and the force should make representations to the Police Promotion Examinations Board. Mitigating Actions: - Chair of PPEB has written to SFJ. The PPEB Chair met SfJ Chief Executive on 23/07/09 and proposals are being brought by SfJ to the 08/10/09 PPEB.
5. **Closed Green Risk**: Leicestershire may not be able to register with an awarding body in a short time frame relative to bringing their Sergeants into the NPPF Trial. Closing factor: - Leicestershire are now adopting the NPPF Trial for their Sergeant rank in 2010. Risk Closed.

ISSUES LOG

See separate log.

LOWLIGHTS / PROBLEMS & ACTIONS TO RESOLVE

1. None at present

Q A & Licensing – Please also see Forces Current Status Overview table at end of this report.

Item	Activity	Target Dates If applicable	RAG Status Completed On Target Overdue Not Yet Started
New or changed entries in highlight yellow – work completed more than a week ago has been removed for simplification			
Documentation			
Feedback Documentation	? To be developed ? Registration ? Interim ? Confirmed	28/02/10 28/02/10 31/12/09	
Compliance	? Work after QASC feedback to be taken to next meeting	03/2010	
Process			
	1/7 Migration Templates now outstanding MPS Exp. 18/12/09 (Merseyside received 30/11/09)	Please see Individual forces	
	7 Preparation Visits (Confirmed Licence) Sussex completed 29/09/2009	Nov 2009 – Jan.2010	
	Confirmed Licence Self Assessment Report (SAR) x 7 submitted	Feb-April 2010	
	Validation Visit x7	May-July 2010	
	E&A Self Assessment Documentation being developed	28/02/10	
	E & A Self Assessment of OSPRE 1	31/01/2010	
3 New forces			
	Two forces to submit interim Self Assessment Report (West Mids already received)	Jan 2010	

	3 Self Assessment Report Validated	End Feb 2010	
	Actions Completed (if required)	April-July 2010	
	Interim Licence Agreement Issued	July 2010	
	Preparation Visit - Confirmed	August 2010	
	Confirmed SAR submitted – First cycle of step 3 and 4 – 12 months	August 2011	
OTHER			
On-Line Self Assessment and Validation	Under Development - Volunteers from existing 7 and from the new 3 will be used to trial. Final version delayed by developer but still progressing – Bench testing of Version 3 beginning now.	End Jan 10.	
Communications			
	Keith S, Aurore L , Ian B. – Completed NPPF Newsletter No.1 sent out to all forces.	23/11/09	
	NPPF Newsletter No. 2 due March 2010 – prep work commencing Jan.2010.		

Forces Current Status Overview.

Force	Registration Form	Interim Guidance	Interim Licence Migration Sub. (3a)/(3b)	Confirmed Licence Guidance Visit	Estimated Confirmed Licence Submission	Validation Visit Expected	* Validation Completion
Beds.		04/08/09	18/09/09	Jan/Feb 2010	March/April 2010	May/June 2010	end Sept 2010*
Herts.		05/08/09	03/09/09	20/01/10	15/03/10	May/June 2010	end Sept. 2010*
Leics.		17/08/09	26/11/09	TBA \$\$	Sept/Oct 2010	Nov 2010	End Feb. 2011*
M/side		08/07/09	30/11/09	TBA \$\$	TBA	TBA	TBA
MPS		16/09/09	Expected 18/12/09	TBA	30/04/10	TBA	TBA
Sussex		Not Required	29/06/09	29/09/09	Jan 2010 - Tbc	End Jan 2010 - Tbc	TBA
TVP		Not Required	30/09/09	TBA	TBA	TBA	TBA
Avon and Somerset	Submitted 11/08/09	14/10/09	Expected 08/01/10	TBA	TBA	TBA	TBA
North Wales	Submitted 17/09/09	15/10/09	Expected 31/12/09	TBA	TBA	TBA	TBA
West Mids.	Submitted 28/08/09	01/10/09	30/11/09	TBA	TBA	TBA	TBA

* subject to completion of outstanding actions which may delay completion of validation process.

\$\$ = Grey 'TBAs' are where the process of arrangement is still to begin, Amber 'TBAs' are where the process of arrangement has begun but exact dates remain to be confirmed.